



# Wigginton Parish Council

## Meeting Agenda

Date: Tuesday 17<sup>th</sup> January 2023

Time: 8pm

Location: Wigginton Village Hall

### Notice of the Meeting of Wigginton Parish Council

Notice is hereby given that a meeting of Wigginton Parish Council will be held on Tuesday 17<sup>th</sup> January 2023 at 8 pm for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Gosia Turczyn, Clerk to the Parish Council  
11.01.2023

## AGENDA

1. **Chairman's Welcome.**
2. **Apologies for absence to be considered and approved by the Council.**
3. **Declarations of Interest and Dispensations.**
4. **Public Participation (max 15 minutes).**
5. **Hertfordshire Police – report from PCSO.**
6. **Approval and signing of minutes from Wigginton Parish Council meeting held on 20<sup>th</sup> December 2022.**
7. **Wigginton Community Projects.**
  - 7.1 Oddy and the Village survey 2023. Preliminary discussion.
8. **Warden's Report.**

To discuss matters arising and action.
9. **Clerk's Correspondence.**
  - 9.1 The internal auditor's introduction email outlining the audit scope.
10. **Play Area and Open Spaces.**

If update.
11. **Internal Controls – Governance, Policies and Procedures.**

- 11.1 Council to adopt Information and Data Protection Policy.
- 11.2 Council to adopt Health and Safety Policy.
- 11.3 Council to adopt Reserves Policy.
- 11.4 Council to review and adopt Financial Management and Risk Assessment.
- 11.5 To review and adopt Financial Regulations.

## **12. Traffic and Speeding.**

- 12.1 Update on 20's Plenty Campaign.

## **13. Finance.**

- 13.1 To review the accounts that were circulated prior to the meeting including bank statements, bank reconciliation and monthly budget report.
- 13.2 To pass resolution to authorise payments that were circulated prior to the meeting.
- 13.3 To approve 2022/23 budget.
- 13.4 To consider and resolve setting of the Precept and signing the Dacorum Borough Council forms.

## **14. Planning.**

### 14.1 DECISIONS:

- 22/02493/FHA The Orchard, Hemp Lane, Wigginton, Tring, Hertfordshire, HP23 6HF, Demolition of the existing single storey western extension and adjacent summer house and replacement with a single storey Kitchen/Dayroom and Scullery extension along with various minor alterations solely to the ground floor of the core house. (amended scheme). Granted
- 22/02449/LBC The Orchard, Hemp Lane, Wigginton, Tring, Hertfordshire, HP23 6HF, Demolition of the existing single storey extension and adjacent structure and replacement with a single storey Kitchen/Dayroom and Scullery extension along with various minor alteration. Granted
- 22/01359/FHA 14 Osborne Way, Wigginton, Tring, Hertfordshire, HP23 6EN, Conversion of garage and construction of single storey rear extension to form annexe and roof alterations. Granted
- 22/02976/LBC The Cow Roast Inn, Tring Road, Cow Roast, Tring, Hertfordshire, HP23 5RF, Proposed Single and Two Storey Side and Rear extensions and alterations to existing including removal of the kitchen addition, closing and deepening of some windows and removal of modern studwork partitions. Granted

### 14.2 APPLICATIONS:

None received.

## **15. Any Other Business.**

**Meeting close.**

**Next Parish Council meeting is on the 21<sup>st</sup> February 2023 at 8 pm.**

**Website: [www.wiggintonhertspc.org.uk](http://www.wiggintonhertspc.org.uk)**